



P.O. Box 703 The Valley AI-2640, Anguilla ~ Phone: 264-235-5430 ~ email: info@omoluluschool.org

# NEW STUDENT APPLICATION FORM – 2022 / 2023

Please print and complete entire form, sign and date



Student Name: \_\_\_\_\_  
(First) (Middle) (Last)

Gender:  Male  Female Nationality: \_\_\_\_\_ Passport No # \_\_\_\_\_

Place of Birth: \_\_\_\_\_ Birth Date (DD/MM/YY): \_\_\_\_\_

First Language: \_\_\_\_\_ Grade Entering: \_\_\_\_\_

Student lives with:  both parents  Father  Mother  Guardian(s)  other: \_\_\_\_\_

SIBLINGS	1	2	3
Name:			
Age:			
School:			

Mother/Guardian Name: \_\_\_\_\_ Home Phone: \_\_\_\_\_

Home Address: \_\_\_\_\_

Mailing Address: \_\_\_\_\_ Email: \_\_\_\_\_  
(PO Box Number)

Nationality: \_\_\_\_\_

Occupation: \_\_\_\_\_ Employer's Name: \_\_\_\_\_

Employer's Address: \_\_\_\_\_ Employer's Phone: \_\_\_\_\_

Father/Guardian Name: \_\_\_\_\_ Home Phone: \_\_\_\_\_

Home Address: \_\_\_\_\_

Mailing Address: \_\_\_\_\_ Email: \_\_\_\_\_  
(PO Box Number)

Nationality: \_\_\_\_\_

Occupation: \_\_\_\_\_ Employer's Name: \_\_\_\_\_

Employer's Address: \_\_\_\_\_ Employer's Phone: \_\_\_\_\_

Student's Home Address (if different from parent/guardian): \_\_\_\_\_

Student's Phone Number (if different from parent/guardian): \_\_\_\_\_

**Family Reference:**

Parents are:     Married    Living Together    Widowed    Divorced    Separated    Other: \_\_\_\_\_

If you are residing temporarily or part-time on the island, please indicate your permanent address below, including street address, box number, province/state, country, postal code and telephone numbers:

\_\_\_\_\_

\_\_\_\_\_

**ACADEMIC HISTORY OF STUDENT**

Please account for every year that your child has been in school:

Name of school & location	Type of school (Pre-school, Kindergarten, Primary)	Dates attended (From MM/YY to MM/YY)	Ages	Years of grades	Languages of Instruction

**SPECIAL NEEDS AND ASSISTANCE**

Are you aware of your child having any learning or physical disabilities?

No    Yes   If Yes, please elaborate: \_\_\_\_\_

Has your child ever received any special academic, social or emotional support (e.g. speech, language, psychological)?

No    Yes   If Yes, please elaborate: \_\_\_\_\_

Is there any area in which you think your child may need extra support?

No    Yes   If Yes, please elaborate: \_\_\_\_\_

Please state if there are any cultural and/or religious practices that the school should be made aware of:

\_\_\_\_\_

Has your child ever been asked to leave a school because of behavior?

No    Yes   If Yes, please elaborate: \_\_\_\_\_

\_\_\_\_\_

**OTHER**

The person who will usually be picking up my child from school is:

Name: \_\_\_\_\_ Phone number: \_\_\_\_\_

If in case of an emergency you cannot be reached, who would be the next person for us to contact?

Name: \_\_\_\_\_ Phone number: \_\_\_\_\_

**SCHOOL DIRECTORY**

The Omololu International School prepares an annual Student Directory which lists the student’s name and year group, the student’s parents name, home telephone number and parent email address, in order to facilitate communication within the Omololu community. OIS does not provide this list to anyone that is not a parent or teacher within the Omololu community, and the Directory is not intended to be used for commercial purposes. All parents and families are automatically listed in this directory unless otherwise noted. Do you have an objection to OIS sharing your contact information with the parent and teacher body.

\_\_\_\_\_ I prefer to keep my contact information private.

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**SCHOOL PHOTOS AND VIDEOS**

Occasionally students at Omololu International School may be photographed for either a local newspaper article or the school’s newsletter. In addition, students’ images may be displayed on the school’s website and/or school brochures to promote OIS. At times, videotapes of special events and ceremonies may be made which may also be displayed on local television and the school’s website. We would like for all students to be able to participate in these activities and are seeking your permission for such use.

Please initial at your choice below:

- Yes, I hereby give the unqualified right to OIS to take pictures and/or film my child to put to legitimate use without limitation or reservation.
  - No, i do not give OIS permission to take pictures and/or film of my child/ren.
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**APPLICATION CHECKLIST**

- 1 Completed Application Forms (Registration, Health, Parental Involvement)
- 2 Passport/Birth Certificate and other applicable immigration paperwork
- 3 Copy of Anguilla passport or Belonger Stamp (when applicable)
- 4 2 Passport photos
- 5 Official School Records (last 3 years)
- 6 Copy of Vaccination booklet / Immunization Records
- 7 Payment of a Non-refundable registration fee is due at the time of registration for Learning Material Fund and Personal Liability/Accident insurance: US\$ 375.00 for Pre -Kindergarten, US\$625.00 Kindergarten to grade 6, or US\$ 750.00 (Grade 7-8).
- 8 Tuition fee payment for:

- \* First month on or before July 1, 2022 \_\_\_\_\_
- \* First term due on or before August 1, 2022 \_\_\_\_\_
- \* Whole school year 2020-2021 due on or before August 1, 2022 \_\_\_\_\_

Date: \_\_\_\_\_

Parent/GuardianSignature: \_\_\_\_\_



**OMOLOLU INTERNATIONAL SCHOOL (OIS)**

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**HEALTH RECORD – 2022 / 2023**

**Student Name:** \_\_\_\_\_

Gender:  Male  Female    Nationality: \_\_\_\_\_    Passport No # \_\_\_\_\_

Place of Birth: \_\_\_\_\_    Birth Date (DD/MM/YY): \_\_\_\_\_

**Immunizations - Please indicate the month and year of last immunization**

Polio	Pertussis
Hepatitis	Tatanus
Diphtheria	Measels
Chicken Pox	Mumps
Rubella	Other (please specify)

**Vital Medical Information**

Operations: Please list any surgery your child has had and the approximate date of it.	
Medical history: Please list any childhood medical problems (i.e. frequent nosebleeds) from which your child has suffered.	
Chronic disorders or other issues: Please list any problems or chronic conditions that the school should be made aware.	
Allergies: Does the child suffer from any allergies? (i.e. penicillin), If yes, please list.  <input type="radio"/> YES <input type="radio"/> NO	

Does the student take any regular medication (prescription and/or non-prescription)?  <input type="radio"/> YES <input type="radio"/> NO	Complete name of medications:	Illness/Condition related to:	Approximate duration of prescription:
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**GENERAL MEDICAL INFORMATION**

Name local family Physician/Pediatrician: \_\_\_\_\_

Please list the last date the following has occurred: \_\_\_\_\_

Physical Examination	
Dental Examination	
Eye Examination	
T.B. Test	

Does student have any physical?  Yes  No  
(If Yes, please explain) \_\_\_\_\_

Does the student wear contact lenses or glasses?  Yes  No  
(If Yes, please explain) \_\_\_\_\_

Is the student's hearing impaired in any way?  Yes  No  
(If Yes, please explain) \_\_\_\_\_

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**PERMISSION**

Do you give OIS permission to administer oral over-the counter medications, e.g. Tylenol or Ibuprofen, to your child, if needed?  Yes  No

In case a medical emergency should arise with your child, are there any medical treatments that are prohibited on medical, religious or cultural grounds (i.e. blood transfusions)?  Yes  No  
(If Yes, please explain) \_\_\_\_\_

***I hereby confirm that the information given on this Health Record Form is correct to the best of my knowledge.***

Father/Guardian Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Mother/Guardian Signature: \_\_\_\_\_ Date: \_\_\_\_\_

## OMOLOLU INTERNATIONAL SCHOOL (OIS)

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### PARENTAL INVOLVEMENT- 2022/ 2023

1. Student Name: \_\_\_\_\_ Grade: \_\_\_\_\_  
(First) (Last)

2. Student Name: \_\_\_\_\_ Grade: \_\_\_\_\_  
(First) (Last)

3. Student Name: \_\_\_\_\_ Grade: \_\_\_\_\_  
(First) (Last)

Father/Guardian: \_\_\_\_\_  
(First) (Last)

Mother/Guardian: \_\_\_\_\_  
(First) (Last)

Parent involvement is very important for the Omololu International School as it is to support the goals of the school through a range of initiatives. Activities include, but are not limited to:

- \* Promoting a sense of community by means of school social and special events.
- \* Working to raise monies to provide the school with additional funds.
- \* Fostering understanding, appreciation and co-operation between teachers and parents.

Please fill in below in which way you can support the school:

	Father / Guardian	Mother / Guardian
<b>COMMITTEES</b>		
PTA		
Fundraising Committee		
Marketing / P.R. Committee		
Social Events Committee		
Landscaping / Beautification projects		
<b>CLASSROOM SUPPORT</b>		
Assist with fieldtrips		
Assist with lunch program		
Assist in classroom during activities		
<b>FINANCIAL SUPPORT</b>		
Donation to Scholarship Fund to support diverse enrollments		
<b>OTHER (Special skills of parents that may contribute to the improvement of the school)</b>		
ICT / Multimedia skills		
Workshops: arts, music, dance...		
Assist in Library		
Poetry. literature, sciences		
P.E. and sports coaching / classes		

Feel free to list any areas not mentioned above: \_\_\_\_\_

\_\_\_\_\_

## **TUITION AND OTHER FEES FOR 2022 / 2023**

### **Registration fee (non-refundable)**

All grades K-6 this will be US\$ 625.00. For OIS Middle School, the registration fee is \$750.00. This fee will be fully transferred to the Learning Material Fund which is intended to cover the costs of books, workbooks, support materials for instruction and related technology hardware/software, which will enhance the student's learning process throughout the school year. No exemptions are made in the payment of the registration fee.

### **Student Insurance**

All OIS students are covered by insurance provided by Nagico. The cost of this insurance is US \$25 per school year and is included in the registration fee. Insurance covers Accidental Death or Dismemberment up to \$5000 USD and Accidental Injury up to \$500 USD.

### **Tuition Fees**

A school needs to plan for its human and physical resources on an annual basis. This planning is based on student enrollment and school fees. The tuition is set for the year and per term. In order to facilitate parents, payments though may be made in monthly installments. Parents who like to withdraw their child from school need to inform the school well in advance (at least 3 months). If a child is withdrawn half-way through the term without prior knowledge of OIS, tuition fees will not be waived for the remainder of the term.

### **Payment of Fees - Guidelines**

All school tuition fees are due by the published dates; in general this means that all tuition should be paid by the third of the month, except for the first payment at the start of the school year (which is due September 10th rather than September 3rd). If payment is not received on the indicated date a late fee will be added, which is currently set at \$50.00. A returned cheque is considered as a late payment. Where fees remain unpaid after 30 days further attendance of students shall be denied. Reports and school records will be withheld pending full payment on any outstanding accounts.

### **Only payment of the registration fee (see below) will secure a place for the new school year.**

The cost of uniforms and general school supplies appropriate for each grade level shall be the responsibility of the parents. The list of school supplies can be obtained from the Office Administrator. Books, related software and other supplementary learning materials are intended to be covered by the yearly registration fee, which will be transferred to the Learning Material Fund. Field trips, external examinations, damaged or lost books are not covered by the registration fee, or tuition fee.

### **Discounts**

For families with more than one child in the school there are discounts for the 2nd and 3rd child (in case of 4th and 5th child the same discount as 3rd child applies). The discount is always applied to the youngest child.

### **Discounted fees are:**

- 2nd child: 20% discount
- 3rd child: 30% discount

## Registration and Tuition Payment Options

Installments should be made payable to "Omololu International School"

REPUBLIC BANK	
Registration / Payments Payments:	Account # 9101101460520

**Bank payments:** This can be completed by various ways: Direct Deposit or Check. Upon completion of payment, a copy of the deposit slip needs to be submitted to the Office Administrator as proof of payment.

### Payment Plans

Payments can be made by selecting one of the three payment plans. Tuition fees have to be paid by the due dates indicated by the payment plan option.

**We now accept VISA and Master Card payments.**

### Payment Option 1

**Payment in full is due by August 1, 2022**

YEAR LEVEL	Anguillian: 1 installment of	Non-Anguillian: 1 installment of
Primary School (Pre K - Grade 6)	US \$6,300	US \$7,650
Middle School (Grade 7 - 8)	US \$6,900	US \$8,400

### Tuition Payment Plan 2

**Payment in three equal installments.**

**Payments are due August 1, 2022, December 2, 2022 and April 1, 2023.**

YEAR LEVEL	Anguillian: 3 Equal installments of	Non-Anguillian: 3 Equal installments of
Primary School (K - Grade 6)	US \$2,200 (\$6,600)	US \$2,650 (\$7,950)
Middle School (Grade 7 - 8)	US \$2,400 (\$7,200)	US \$2,900 (\$8,700)

### Tuition Payment Plan 3

**Payment in twelve equal installments.**

**Payments are due by the 1st of the month beginning July 1, 2022.**

YEAR LEVEL	Anguillian: 12 Equal installments of	Non-Anguillian: 12 Equal installments of
Primary School (K - Grade 6)	US \$575 (\$6,900)	US \$687.50 (\$8,250)
Middle School (Grade 7 - 8)	US \$625 (\$7,500)	US \$750 (\$9,000)



## General Conditions of Enrollment

1. Notwithstanding the right of each party to terminate this contract, the school has the right, at its discretion, upon presumption of a disorderly act by the student named in this application which endangers the order or discipline on campus, to terminate this contract immediately for cause.
2. Data related to our child's attendance at the school are stored in the school's data bases and are used for school related purposes only.
3. It is agreed that, notwithstanding the year level for which application is made, final year placement is at the discretion of the administration. It should be understood that the year levels at Omololu International School do not necessarily correspond to those in any other school or national or international system of education.
4. A child must be at least five (5) years of age on or before December 31st of the year of entry for entrance into the pre-kindergarten class. Student must meet other stipulated criteria as well.
5. We have read the general conditions of enrolment outlined above. We also agree to provide one full term's notice in writing, or fees for one full term in lieu of notice, if we withdraw a child from the school.
6. This application, when signed, constitutes a contract subject to the laws of Anguilla. Purposely providing incorrect or incomplete information can lead to the school's termination of the contract.

Father/Guardian Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Mother/Guardian Signature: \_\_\_\_\_

Date: \_\_\_\_\_